

LEONARDO DA VINCI NATIONAL AGENCY /
Education, Audiovisual and Culture Executive Agency



LEONARDO DA VINCI PROGRAMME

Second phase: 2000-2006

**Pilot projects (including Thematic actions), Language
competencies, Transnational networks, Reference material
INTERIM REPORT**

NB: *Please fill in the electronic (Web) version of the form at*

http://ec.europa.eu/education/programmes/llp/leonardo/interim_en.html

Agreement number: CZ/06/B/F/PP/168007		Contracting period: 1.10.2006 – 30.9.2008	
Year: 2006	Country: CZ	Project duration: 24 (months)	
Title: Educational Materials for Designing and Testing of Timber Structures			
Contractor: VŠB-Technical University of Ostrava, 17. listopadu 15, 708 33 Ostrava-Poruba			
Contractor's legal representative: Prof. Ing. Tomáš Čermák, CSc.			
Period covered by the report		From: .01/10/2006 To: 30/09/2007	
Contract amendments		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

DECLARATION OF CONFORMITY

I, the undersigned, hereby declare that the attached information is accurate and in accordance with the facts. In particular the financial data provided in this report corresponds to the expenditure actually incurred by the project partners for carrying out project activities. This information has been approved by the authorities representing the partners involved in the activities set out in this Report.

I hereby request a payment of EUR 96 210,30.....

.....
(Original signature of the person legally authorised to act on
behalf of the contracting organisation and who signed the agreement)

.....
(Original signature of the Scientific co-ordinator,
for RF projects only)
Name of Scientific Co-ordinator

Name of contractor's legal representative: Prof. Ing. Tomáš Čermák, CSc.....

Position within the contracting organisation: Rector of the university.....

Place & Date: Ostrava, 29.11.2007.....

Report to be returned to the following address:
Procedure B - *(Name and address of the National Agency)*
Dům zahraničních služeb MŠMT
Národní agentura pro evropské vzdělávací programy
Senovážné náměstí 24
116 47 Praha 1

Procedure C - Education, Audiovisual & Culture Executive Agency
Leonardo da Vinci Programme
Office BOUR
B-1049 Brussels, Belgium



A. CONTRACTING ORGANISATION

Information to be checked and updated, if necessary.

Name of the organisation in national language (full and abbreviated if applicable)	Vysoká škola báňská – Technická univerzita Ostrava
Name of the organisation in EN, FR or DE	VSB-Technical University of Ostrava

Head Office

Street	17. listopadu
Number	15
Post code	708 33
Town/city	Ostrava-Poruba
Country	Czech Republic

Contact Person

Name	Mr <input checked="" type="checkbox"/> Ms <input type="checkbox"/>	Doc. Ing. Alois Materna, CSc., MBA
Position	Dean of the Faculty of Civil Engineering	
Street	L.Poděště	
Number	1875	
Post code	708 33	
Town/city	Ostrava-Poruba	
Country	Czech Republic	
Telephone	++420 / 597 321 919	
Fax	++420 / 597 321 356	
E-mail	Alois.materna@vsb.cz	

Authorised signatory

Name	Mr <input checked="" type="checkbox"/> Ms <input type="checkbox"/>	Prof. Ing. Tomáš Čermák, CSc.
Position	Rector of the university	

Organisation type code ¹	Region code	Sector code (max 3)		Size code
U	CZ08	M80		S5

Project descriptors ² (max 3 keywords in English, French or German)		
Lifelong learning	Timber structures	E-learning

¹ Please use codes supplied in the application form

² Please refer to the **key words** provided in the Glossary (available at: http://ec.europa.eu/education/programmes/llp/leonardo/useful_en.html)



B. OVERVIEW OF THE ACHIEVEMENTS

Please summarise activities compared to the initial planning.

B.1 - Past activities (maximum 1 page, no more than 2000 characters).

1. Technical and economical management of the project. Project progress monitoring. Elaboration of Project Management Plan.
2. Organization and participation in 2 meetings of all involved partners – 20.10.2006 in Ostrava, Czech Republic and 28.6.2007 in Graz, Austria.
3. Organization of two country seminars – Rozvoj dřevěných konstrukcí (Development of timber structures) in Brno, Czech Republic on 19.4.2007 and Cross-laminated timber in Graz, Austria on 29.6.2007.
4. Participation and presentation of P1 at a seminar Dřevostavby od A po Z (Timber constructions from A to Z) in Ostrava, Olomouc and Zlín. The seminars were included into the system of lifelong learning for members of CKAIT. P1 presented the project at press conference related to the exhibition Dřevěný dům 2006 (Timber house 2006) in Ostrava. P1 and P5 participated on a conference Dřevostavby a Fermacell 2007 (Timber structures and Fermacell 2007) in Třebíč. P5 participated on conferences Historické a současné dřevěné konstrukce (Historical and contemporary timber structures) in Kostelec n.Černými lesy, P10 presented the project at the 4th International specialty conference on fibre reinforced materials in Hong Kong. Invitations and abstracts are in Annex 8.
5. The development of templates for writing the texts in Handbook 1, Handbook 2 and Case studies. Creation of the Database and PWP presentation template for case studies.
6. The development of the following products:
 - Handbook 1 in English (currently 83 pages)
 - Handbook 2 in English (currently 91 pages)
 - several contributions focused on timber structures and constructions and the project in national and foreign journals, proceedings of conferences and seminars and other sources - see Annex 6 and Annex 8.
 - PowerPoint presentations for seminars.
 - Creation of the project website: fast10.vsb.cz/temtis.
 - Two country reports on seminars held in Ostrava and Graz – see Annex 9.
 - 5 database entries prepared – available at the project website, in private section.
7. P8 informed Danish institutions at the Danish "Trædag" (wood day). P8 sent information and description about the project to 28 relevant magazines in Denmark – for a list of magazines see Annex 11.
8. Presently under development: work on database entries, handbooks, articles, case studies.

B.2 - Future activities (maximum 1 page, no more than 2000 characters).

1. Technical, economical and administrative management of the project. Project progress monitoring.
2. Development of Handbook 1, Handbook 2 in English versions, national language versions.
3. Editorial work, internal and external evaluation of the achievements and products.
4. Development of supporting materials and sources to vocational materials – Database of timber constructions, a set of case studies.
5. Publication of contributions focused on timber structures in national journals and at conferences.
6. Website activities.
7. Organization of meetings and dissemination activities – seminars.
8. Marketing to professions, universities and local authorities.
9. Preparation of future activities after the project ends.



B.3 - Indicate changes in past project activities (max. 1 page, no more than 2000 characters).

B.4 - Likely expected future variations to planned activities (max. 1 page, no more than 2000 characters).

1. According to requests and considering the actual situation and partners' needs arisen during the project fulfilment there were some changes made in the meeting schedule:

- the 3rd meeting: 1 day meeting + 1 day teaching seminar to be held in Opole in March 2008 (initially to be held in April 2008);
- the 4th meeting: 1day meeting + 1 day country seminar to be held in Vitus Bering in May 2008 (initially to be held in June 2008).



C. PARTNERSHIP

C Please mention if there are any modifications³ to the initial partnership or in the distribution of tasks and budget amongst partners. Yes [X] No []
If you have answered « Yes », please fill in the following tables

Table C.1 – Partnership Changes

N°	Name of partner organisations, including co-ordinator or scientific co-ordinator which have withdrawn	Replacement partners*	Amendment request approved by NA or the Commission? (Yes/No)
1	P6 – RD Rýmařov, Mr. J.Pohloudek	Not defined yet	Not yet
2			
3			
...			

N°	Reasons for withdrawal (½ page maximum, per case)
1	Due to changes inside the organization, the new director has decided to leave the partnership of the TEMTIS project. RD Rymarov agreed on returning the whole sum of the grant sent to their bank account to P1's bank account. All tasks and expected project costs of the withdrawn partner will be distributed to a new joining partner.
2	
3	
...	

Please add extra sheets if necessary.

³ Please note that changes to the partnership or substantial changes in the allocation of tasks require an amendment to the initial contract.

* Please complete table C.2 below with additional information



Table C.2 – Changes to tasks and budget

N°	Partners (initial and replacement partners if appropriate)	Amount of budget per partner and LdV grant (initial amounts or new amounts if appropriate) after redistribution	
		Total budget (Euro)	LdV grant (Euro)
1	P1 (VSB-TUO) - Doc. Materna	57032	42774
2	P7 (Vitus Bering) – Eng. Hansen	34870	26152,5
3	P6 (RD Rymarov) – Mr. Pohloudek	0	0
.....			

N°	Tasks taken over by the new partners and/or (re)distribution of the tasks between the initial partners. (½ page maximum, per case)
1	P1 redistributed a certain sum of money necessary for organization of the country seminar in Vitus Bering to P7 due to wrong typing in the project budget.
2	P7 will receive money for organizing seminar in Vitus Bering in May 2008.
3	P6 – RD Rymarov has left the partnership. The grant will be sent to P1's bank account for further redistribution.
...	

Please add extra sheets if necessary.



D. WORK PROGRAMME

D.1 – Please describe clearly and briefly the activities undertaken in the work programme including all applicable work packages

Table D.1

Work packages ⁴				Organisations involved in the activities undertaken
N°	Title of Work package	Start date (dd/mm/yyyy)	End date (dd/mm/yyyy)	
WP 1	Coordination and management	01/10/2006	30/09/2008	All partners
WP 2	Communication, promotion and marketing	01/10/2006	30/09/2008	All partners
WP 3	Handbook 1	01/01/2007	31/01/2008	All partners
WP 4	Handbook 2	01/01/2007	31/01/2008	All partners
WP 5	Organization and delivering of seminars and test teaching	01/10/2006	31/08/2008	All partners
WP 6	Case studies	01/10/2006	29/02/2008	All partners but P4, P8 and P11
WP 7	Database	01/04/2007	30/09/2008	All partners
WP 8	Products' local transfer	01/04/2008	30/09/2008	P1, P2, P3, P4, P9 and P11

Work packages	Aims and objectives of past activities undertaken (½ page maximum, per package)
WP 1	Technical and economical management of the project, accounting and financial control. Coordination of the partnership and activities to go smoothly in accordance with the work programme. Project progress monitoring. Evaluation of Work Packages. Organization of project partners meetings.
WP 2	Promotion of the project. Elaboration of Project marketing and communication plan and project logo. Project website creation in English and national languages. Project presentation at conferences and seminars. Internal 6 month evaluation. Evaluation of all Work Packages.
WP 3	Preparation of a basic generic teaching material in a format of a handbook suitable for the Central European audience. The Handbook I – Timber Structures is to be prepared in English to stand for purposes of individual learning, but also to be used as a support material for lectures at universities, seminars and other courses.

⁴ Please indicate the effective dates of the activity undertaken in each work package.



WP 4	Preparation of a teaching and learning material in a format of a handbook. The Handbook 2 – Design of Timber Structures according to EC5 is to be prepared in English. The aim of the outcome is to become a useful learning and teaching material for the purpose of individual and educational purposes.
WP 5	Organization of two country seminars – 19.4.2007 in Brno, 29.6.2007 in Graz. Spreading information on the project and its aims among laic and professional public. Presentations of the new methods and development in the field of timber structures and timber-based constructions.
WP 6	The aim is to elaborate the first set of successfully erected timber structures and constructions in the countries participating of the project. The case studies are accompanied by instructions from the Instruction manual giving more detailed data on every construction.
WP 7	The aim is to create and fill a database of timber structures and timber-based constructions to provide laic and technical public with information on timber structures in the countries of the partnership. Wide public will have a chance to enter examples of their projects into the database.
WP 8	The aim is to translate the Handbook I and Handbook II into local languages. But according to the work programme this WP is not on programme until April 2008 when the English versions are completed and evaluated and posted on the project website.

Work packages	Past activities already undertaken (½ page maximum, per package)
WP 1	Technical and economical management of the project including coordination of WP1-WP8 to follow the work programme. Participation at 2 project partners meetings. Preparation of the Project management plan. Economical and accounting issues related to the project and elaboration of the Interim report. Communication between partners and with the National agency NAEP. Project progress monitoring and evaluation. Gathering the comprehensive information about the project implementation of the project aims from the partners and the compilation and submission of the Interim report.
WP 2	Creation of the project website in English and national languages – Czech, German, Polish at fast10.vsb.cz/temtis. Project website is kept updated. It has a private and a public site. They give information on: project aims, structure of the partnership, information on planned meetings, contact details on the project coordinator and individual project products. Elaboration of the Project marketing and communication plan. Project logo was created and approved by project partners. Media contacts, articles in technical and academic journals. Project presentation and promotion and conferences and seminars. Internal evaluation of the WP on a six monthly basis. Evaluation of all WPs.



<p>WP 3</p>	<p>Content drafting, distribution of chapters among partners. Work on the chapters is in progress, the current draft consist of 83 pages. The development of following chapters: Ch. 1 History of timber structures - 5 pages – in progress Ch. 2 Wood properties – 15 pages – in progress Ch. 3 Structural timber – 12 pages - finished Ch. 4 Wood adhesives – 5 pages – in progress Ch. 5 Glued laminated timber – 16 pages - finished Ch. 6 Wood based panels – 20 pages – in progress Ch. 7 Design of timber structures – 5 pages – in progress Ch. 8 Serviceability limit states – 7 pages – finished Ch. 9 Ultimate limit states – structural members – 15 pages – in progress Ch. 10 Ultimate limit states – joints – 15 pages – in progress Ch. 11 Planar timber structures – 12 pages – finished Ch. 12 Spatial timber structures – 5 pages – in progress Ch. 13 Timber frame houses – 15 pages - finished Ch. 14 Bracing of timber buildings – 5 pages – draft Ch. 15 Timber bridges – 16 pages - finished Ch. 16 Durability of timber structures – 5 pages – in progress Ch. 17 Fire resistance of timber structures – 5 pages – in progress Ch. 18 Timber structures in aggressive environment – 5 pages – in progress The draft version is available at the private part of the project website.</p>
<p>WP 4</p>	<p>Handbook preparation and content drafting. The development of the core of the handbook by the WP leader. Distribution of sample examples among partners. The current draft consists of 91 pages. The draft version is available at the private part of the project website.</p>
<p>WP 5</p>	<p>Information and organizational issues related to country seminars in the Czech Republic and Austria. A CD with seminar proceedings was prepared for participants of the country seminar in Brno. Delivery of two seminar reports. Evaluation of the seminar in Brno by seminar participants – evaluation included in the seminar report.</p>
<p>WP 6</p>	<p>Template for PWP presentations was prepared as well as a template for the Instruction Manual articles. The first set of case studies contains 8 examples of timber structures and constructions, 7 case studies have already been prepared. The Instruction Manual contains the same number of articles to the case studies.</p>



WP 7	The database was created and the template for database entries was prepared. The database contains 5 entries. It is accessible from the project public website. All partners are obliged to give a certain number of examples.
WP 8	The work on the WP is not on programme yet.

Work packages	Changes or alterations from project activities and reasons why (½ page maximum, per package)
WP 1	No changes or alterations.
WP 2	No changes or alterations.
WP 3	No changes or alterations.
WP 4	No changes or alterations.
WP 5	No changes or alterations.
WP 6	No changes or alterations.
WP 7	No changes or alterations.
WP 8	No changes or alterations.

Work packages	Please outline any adjustments or corrective actions⁵ taken (½ page maximum, per package)
WP 1	No adjustments.
WP 2	No adjustments.
WP 3	No adjustments.
WP 4	No adjustments.
WP 5	No adjustments.
WP 6	No adjustments.
WP 7	No adjustments.
WP 8	No adjustments.

Please add extra sheets if necessary.

D.2 - Please describe clearly and briefly (1/2 page maximum) the activities to be undertaken for the rest of the project duration. Please also note any changes in activities from the initial proposal⁶.

⁵ Please note that adjustments and corrective actions imply amendments to the initial contract.

⁶ Please note that changes can not be accepted without an amendment request and subsequent approval.



Table D.2

Work packages ⁷				Organisations that might be involved in the activities to be undertaken
N°	Title of Work package	Start date (dd/mm/yyyy)	End date (dd/mm/yyyy)	
WP 1	Coordination and management	01/10/2006	30/09/2008	All partners
WP 2	Communication, promotion and marketing	01/10/2006	30/09/2008	All partners
WP 3	Handbook 1	01/01/2007	31/01/2008	All partners
WP 4	Handbook 2	01/01/2007	31/01/2008	All partners
WP 5	Organization and delivering of seminars and test teaching	01/10/2006	31/08/2008	All partners
WP 6	Case studies	01/10/2006	29/02/2008	All partners but P4, P8 and P11
WP 7	Database	01/04/2007	30/09/2008	All partners
WP 8	Products' local transfer	01/04/2008	30/09/2008	P1, P2, P3, P4, P9 and P11

Work packages	Aims and objectives of future activities to be undertaken (½ page maximum, per package)
WP 1	<p>Activities are in accordance with the work programme.</p> <p>Coordination of all project activities is ok.</p> <p>Financial management meets no problems.</p> <p>Preparation of Final report – accepted by EU.</p> <p>Satisfied and well served partners.</p> <p>Well managed and well run project</p> <p>Accepted and approved final reports.</p> <p>Positive internal and external evaluation of the WP1.</p>
WP 2	<p>Promotion of the project products and marketing of the products to professions, universities, local authorities.</p> <p>Promotion of the project and its products at conferences and seminars.</p> <p>Sending articles into technical journals.</p> <p>Website functioning after the project ends.</p> <p>English website working, contacts active.</p>

⁷ Please indicate the effective dates of the activity undertaken in each work package.



WP 3	Preparations of the teaching and self-study material to be finished till the end of the project life. Positive internal evaluation.
WP 4	Creation of the high-quality teaching and studying material to be finished till the end of the project life. Positive internal evaluation.
WP 5	Preparation of 3 seminars. Min. 20 participants at each training seminar. Min. 40 participants at country seminars (altogether). Positive evaluation reports of the seminars.
WP 6	Elaboration of the second set of case studies of successfully erected timber structures and timber-based constructions. To enable preparation for lectures with Instruction Manual. Practical examples to be used at lectures or for self-study. Availability for wide public at the project website.
WP 7	Database to be filled with about 50 case studies. Database to be known in wide public. Positive internal evaluation.
WP 8	Handbooks translations into languages of the partnership. Certification of the courses. Product availability on the website to wide public.

Work packages	Future activities to be undertaken (½ page maximum, per package)
WP 1	Coordination and management of the project and its activities to go in accordance with the work plan. Monitoring the progress Accounting, administrative and technical management and control. Evaluation of the single work packages. 2 project meetings – in Opole and Prague. Evaluation and commenting on final report and final financial report. Internal and external evaluation.
WP 2	Project presentation at seminars and conferences. Writing articles on the project and its products for technical journals and newspapers. Contacting the media. Marketing. Project website updating.



WP 3	Development and finishing of the Handbook I. Graphical design and illustrations. English editing and adding small dictionaries to the end of the handbook. Internal and external evaluation. Final copy proofreading. Placing the product on the project website.
WP 4	Development and finishing of the Handbook II. Graphical design and illustrations. English editing and adding small dictionaries to the end of the handbook. Internal and external evaluation Final copy proofreading. Placing the product on the project website.
WP 5	Country seminar in Vitus Bering Teaching seminar in Opole. Teaching seminar in Prague. Evaluation of all seminars and responses. Preparation of future events.
WP 6	2 sets of case studies prepared. (one set ready for Internal evaluation) Instruction manual finished. Product placing on the website. Positive internal evaluation.
WP 7	Filling the database with case studies. Database working after the project ends. Internal evaluation.
WP 8	Translation of Handbook 1 and Handbook 2 into Czech, Slovak, German and Polish. Placing the products on the project website. Attempt for obtaining accreditation of the courses.

Work packages	Likely divergences / adjustments to⁵ initial activities and reasons why (1/2 page maximum, per package)
WP 1	No adjustments.
WP 2	No adjustments.
WP 3	No adjustments.



WP 4	No adjustments.
WP 5	No adjustments.
WP 6	No adjustments.
WP 7	No adjustments.
WP 8	No adjustments.

Please add extra sheets if necessary.

D.3 – Partnership meetings

Table D.3

N°	Place		Date (dd/mm/yyyy)	Purpose of the meeting
	Country code ⁸	Town		
1	CZ	Ostrava	20/10/2006	Discussion over the project goals, over the working plan, contacts, distribution of tasks, information on administrative and financial issues, specification of deadlines and a plan of next meetings.
2	AT	Graz	28/06/2007	Check of activities and tasks in single Work Packages, information on Interim report, financial issues, deadlines of activities and products preparation.
....				

N°	Partners attending
1	P1 - VŠB-TUO (A.Materna, A.Lokaj, M.Zahnašová), P2 - IMK (R. Cvelbar), P3 – TU Graz (M.Augustin), P5 - CVUT (P.Kuklík), P6 – RD Rýmařov (J.Pohloudek), P7 - VBD (A.S.Hansen), P8 – NTNU (K.A.Malo), P9 – PO (A.Marynowicz, K.Pawlik), P10 – U.Maribor (M.Premrov), P11 – SKSI (D.Zlatňanská, V.Slabejová, J.Sandanus)
2	P1 - VŠB-TUO (A.Materna, A.Lokaj, M.Zahnašová), P2 - IMK (R. Cvelbar), P3 – TU Graz (M.Augustin), P4 – CKAIT (J.Plíčka), P5 - CVUT (J.Vídeňský), P7 - VBD (A.S.Hansen), P8 – NTNU (K.A.Malo, K.Bell), P10 – U.Maribor (M.Premrov)

N°	Key results (summary of the minutes) (½ page maximum, per case)
1	Making the acquaintances.

⁸ Please use the codes which are in the application form



	<p>Partners discussed over the work plan. Discussion over roles of partners in the project. Actual tasks were set. Administrative and financial issues were highlighted. 1st Minutes – see Annex 7.</p>
2	<p>Project website was demonstrated. Tasks from minutes of the 1st meeting were checked. Important documents were highlighted. Deadlines of activities were pointed out. Information on preparation of the materials for the Interim report was given. Deadlines for all work packaged were set and the progress of all products was discussed. 2nd Minutes – see Annex 7.</p>

Please add extra sheets if necessary.

Table D.4

D.4.1 – For «NETWORKS »- Please describe the transnational partnership structure illustrating, in particular, those activities relating to ‘taking stock and analysis of existing knowledge’, ‘identification of needs and trends’ and the ‘dissemination of results’. (1 page maximum)

<p>Describe both method and approach and note any changes from the original work programme.</p>
Empty space for content

D.4.2 – For « LANGUAGE COMPETENCES »- Please indicate the learners’ languages, levels and target languages of the project, method and didactic approach (e.g. task based learning, CLIL⁹, exchanges, tandem learning, tutoring, TELL, CALL, ODL¹⁰, etc.)

⁹ CLIL-Content and Language Integrated Learning

¹⁰ TELL-Technology Enhanced Language Learning, CALL-Computer Aided Language Learning, ODL-Open and Distance Learning



N°	Learners' languages codes ¹¹	Target languages codes	Levels of proficiency ¹²
1			
2			
...			

N°	Describe method and didactic approach - please refer to the initial work programme and further note any changes. (½ page maximum, per case)
1	
2	
...	

Please add extra sheets if necessary.

D.4.3 – For «REFERENCE MATERIAL» - Please specify the methodology (observations, study cases, interviews, surveys, sampling, etc.) of analysis and surveys to accomplish the tasks described in point D.1. Please indicate the concerned bibliography with appropriate references.

Description of Methodology

¹¹ Please use the codes which are in the application form

¹² Beginner, Intermediate, Advanced



Bibliography				

D.5- Please provide information on the partners that have organised dissemination activities, using the table below.

Table D.5

N°	Country code ¹³	Name of partner organisation/institution in national language	Place where it took place? Region code	What sectors were targeted by these dissemination activities ? Sector code
1	CZ	VŠB-Technická Univerzita Ostrava	Prague – seminar “Management schválených projektů”, 11/2006, CZ01	Construction, Education, F-45, M-80
2	CZ	VSB-Technická Univerzita Ostrava	Ostrava - seminar “Dřevostavby od A po Z”, 11/2006, CZ08	Construction, Education, F-45, M-80
3	CZ	VSB-Technická Univerzita Ostrava	Ostrava – Press conference organized by MSDK – Moravian-Silesian timber cluster in, 02/2007, CZ01	Construction, Education, F-45, M-80
4	CZ CZ	VSB-Technická Univerzita Ostrava České vysoké učení technické v Praze	Brno – Czech Country seminar, 04/2007, CZ06	Construction, Education, F-45, M-80
5	CZ	VSB-Technická Univerzita Ostrava	Materiály pro stavbu magazine, 02/2007 - article on the project in a technical journal	Construction, Education, F-45, M-80
6	CZ	VSB-Technická Univerzita Ostrava	Akademik magazine, 05/2007 - article on the project in a magazine of VŠB-TUO	Education, M-80
7	CZ	VSB-Technická Univerzita Ostrava	Zlín - seminar “Dřevostavby od A po Z”, 05/2007, CZ07	Construction, Education, F-45, M-80
8	CZ	VSB-Technická Univerzita Ostrava	Olomouc - seminar “Dřevostavby od A po Z”, 09/2007, CZ07	Construction, Education, F-45, M-80

¹³ Please use codes provided in the application form



9	SI	Inštitut za metalne konstrukcije	Presentation of the project at the University of Ljubljana, Faculty for Civil Engineering, Chair for Mechanics, SI00	Construction, Education, F-45, M-80
10	SI	Inštitut za metalne konstrukcije	Information on the project delivered to some companies and individuals dealing with the timber structures, SI00	Construction, F-45
11	CZ	České vysoké učení technické v Praze	Historical and contemporary timber structures, Kostelec nad Černými lesy, CZ02	Construction, F-45
12	SI	Univerza v Mariboru	Hong Kong – “4th International specialty conference on Fibre reinforced materials”, 10/2006	Construction, F-45



E. RESULTS / PRODUCTS / PROCESSES

E.1 – Please describe project progress in terms of results and outcomes to date (e.g. products, materials, surveys, analysis, etc.) indicating the languages in which they are available.

NB: Please note that an original and one copy of each product / outcome, showing its current stage of development, should be sent with this Interim Report.

Results and / or products ¹⁴ and / or processes							
N°	Full title	% of realisation	Languages ¹⁵	Types of support			
				Web site ¹⁶	CD ROM	Printed	Other (specify)
1	Handbook 1	50%	EN		yes	yes	
2	Handbook 2	80%	EN		yes	yes	
3	A set of case studies	45%	EN	yes	yes		
4	Template for preparing an entry into the database of timber constructions	100%	EN	yes			
5	Database of timber constructions	50%	EN	yes			
6	Project website	100%	EN, CZ, DE, PL	yes			
7	Seminars	50% / 2 seminars held	CZ and EN			Reports printed	

Lifelong learning materials (No 1-3) are prepared for seminars to be held in Opole, Prague and Vitus Bering in 2008. Selected vocational training materials will be available at the project website after they are finished.

N°	Dissemination of these results / products - by whom and where ¹⁷ (½ page maximum, per case)
1	
2	
...	

Please add extra sheets if necessary.

E.2 – Please indicate the type of, in addition to when, where and how « evaluation and testing » of results have been carried out.

N°	Title of result / product	Type of evaluation and testing	Results
1			
2			

¹⁴ Results as contractually agreed (taking into account all agreed contractual amendments).

¹⁵ Please indicate for each type of support the code of languages available.

¹⁶ Please provide the address (URL) of the Internet site

¹⁷ Enterprise, training organisation, university, etc.



...			

N°	Partners involved	When	
		Start date (dd/mm/yyyy)	End (dd/mm/yyyy)
1			
2			
...			

N°	How was the evaluation and testing carried out
1	
2	
...	

Please add extra sheets if necessary.

F. GENERAL COMMENTS and ANNEXES

F.1 – Please describe briefly any difficulties encountered in undertaking the project and what solutions were found to overcome the difficulties (maximum 1 page).

Problems occurred with P6 – RD Rýmařov who has decided to leave the partnership in autumn 2007 due to personal changes inside the organization. The problem is being solved; new partner is asked for cooperation. At the time of sending in the Interim report necessary documents are being prepared.

F.2 – Please describe any innovative organisational processes developed during the project to date (maximum 1 page).



F.3 – List of annexes to the original of the report (mail delivery):

1. Evidence of bank transfers between the contractor and ALL project partners
2. Copies of contracts between the Contractor and ALL project partners
3. VAT declaration from ALL partners - originals
4. Copies of invoices and receipts for period 1.10.2006 – 30.9.2007
5. Semi-finished products:
 - A) Handbook 1 –printed+ on CD-ROM
 - B) Handbook 2 –printed+ on CD-ROM
 - C) 1st set of case studies and Instructions manual
6. List of publications.
7. Invitations and Minutes from the 1st and 2nd meeting
8. Dissemination purposes
9. Seminars in Brno and Graz – Invitations and reports
10. Proceedings from Czech country seminar in Brno on a CD-ROM.
11. List of magazines in Denmark informed about the project.
12. Project management plan
13. Project communication, promotion and marketing plan
14. Request for 2nd pre-financing payment



G. FINANCIAL REPORT

Self-calculating (Excel) financial tables must be completed for all projects at the Interim Report and Final Report stages. The financial tables are available for download at:
http://ec.europa.eu/education/programmes/lfp/leonardo/interim_en.html
along with supporting Guidelines.

All pre-financing payments are regarded as advances pending explicit approval of the Final Report for the project, the corresponding financial report and the quality of the project results.



Receipt Acknowledgement Interim Report

This page will be returned to you when your Interim Report has been received. Therefore, please complete the information below clearly.

Title of project:

Name of contracting organisation	VŠB-Technical University of Ostrava, Faculty of Civil Engineering
Name of legal representative	Assoc.Prof. Alois Materna, Ph.D., MBA on behalf of Prof. Ing. Tomáš Čermák, CSc.
Street Number	L.Poděště 1875
Country code - Post code - Town/City	708 33 Ostrava-Poruba, Czech Republic
Fax number	+420 597 321 356

Date you sent your report	29 / 11 / 2007
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Reserved for National Agencies / Executive Agency:

Documents received:

Interim Report	Original + copy + electronic copy
Annexes	

Products received:

CD-ROM	
Http://	

Missing data, to be submitted ASAP (not later than two weeks):

Where information/documentation is requested within this Receipt Acknowledgement, please note that all proceedings relating to the payment of any supplementary instalment are suspended until the related information/documentation is received.

We acknowledge receipt of your Interim Report:

Country	Year	Project type	Project number
		PP / TH / LA / NT / RF	

Please use this number in all communication with your National Agency / Executive Agency.

Date: _____ Signature: _____
Name: _____
Position: _____

